TUITION EXCHANGE SCHOLARSHIP PROGRAM APPLICATION – 2026-2027 Academic Year

Immaculata University participates in two tuition exchange scholarship programs: Tuition Exchange, Inc. (TE) and Council of Independent Colleges (CIC-TEP). Please visit tuitionexchange.org or cic.edu for more information on each program.

DEADLINE: Complete and return to HR Office ASAP with signed FERPA for Exports no later than November 1, 2025

I. Employee Information (*please type or print*)

Name of Full-Time Employee: _____

  IU Department: _____   Ext: _____

  Home Address: _____

  _____

  Student Phone: _____   Parent/Guardian IU Email: _____

First date of continuous full-time employment at Immaculata University: _____

II. Dependent Student Information (*please type or print*)

Name of Dependent Student Applicant: _____

Student's Social Security Number (last 4 digits): xxx-xx-_____   Student's Date of Birth: _____

Student's Home Address (if different): _____

_____

Student's Email (not school email) _____

College Class Year in 2026-2027:   Freshman   Sophomore   Junior   Senior

III. Tuition Exchange colleges/universities to which student will apply for admission:

(Please list in order of preference - for IU information only)

College/University	City, State	TE	CIC
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		

Employee Signature*: _____   Date: _____

*Your signature indicates that the dependent named on this application meets the definition of a dependent, which can be found in IU Policy 3.6.3.3.2. Submit this application and the FERPA for Exports form to Human Resources, along with the appropriate documentation as proof of dependency: child's birth certificate (or birth certificate and marriage license for step children), adoption papers, or your most recent Federal 1040 Tax Return.

Note: If your dependent receives a tuition exchange scholarship, there is an administrative fee (approx. $50), billed each fall.

For HR Use Only: Certification of Employment / Dependency:
                      Received and reviewed by Human Resources

_____   _____

HR Signature   Date

Notes: