

Readmissions of Service members and reservists Policy

Immaculata University's academic community includes a number of veteran and military students. At times, these students may be called to fulfill their duties for training or deployment. Immaculata has a number of procedures in place to support such students during service related absences.

Short Absences (less than 30 days): Military students (including those in the Reserve or National Guard) may have required military activities which cause the student to be absent from class for a short period of time (typically 2-3 weeks, once a year). These absences qualify as "excused absences", which means that the absence, with proper arrangement, is not subject to penalty, and coursework may be satisfied through agreement between the instructor and the student. A copy of military orders should be presented to the instructor as soon as they are available.

Long absences (30 days or greater): In the case of a longer activation or deployment, the student should consult with his/her advisor and appropriate Dean for coordination with instructors to determine the best course of action based on the length of absence and percentage of the term completed. The resolutions may include: course drops without academic or financial penalty, alternate methods to complete coursework, or an incomplete.