



PARKING TICKET APPEAL

A person who believes that they were issued a ticket in error may appeal the ticket. Appeals will be considered according to the parking regulations of Immaculata University. Lack of knowledge or unfamiliarity with these regulations is not a valid reason for an appeal. Appeals must be submitted on this form within ten (10) days of the violation. A copy of the ticket must be submitted with the appeal form. Appeal forms should be submitted to the OneCard office, Villa Maria Hall Room 35 or online to **OneCard@immaculata.edu**, Subject: Ticket Appeal.

Name _____ University ID# _____

Phone _____ Email _____

Parking Permit # _____ Ticket # _____ Ticket Date _____

Reason for Appeal:

Signature _____ Date: _____

Appeal Decision: Upheld Denied

Signature _____ Date: _____

Permit and Parking information is available on the Transportation and Parking page on the University website: **immaculata.edu/campus-life/transportation-parking**