



Office of the Dean of Students, Villa Maria 134, Immaculata, PA 19345

## Dean of Students Conduct Certification Form

### TO THE TRANSFER APPLICANT:

Please complete this section and submit this form to the dean of students/student conduct officer at each institution you have attended. Your signature authorizes the release of information regarding your disciplinary/student conduct history. If you have been involved in any disciplinary/student conduct action at a previous institution, we recommend you submit a detailed statement explaining the conduct.

Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Institution Name & Address: \_\_\_\_\_

Dates in Attendance at Institution: \_\_\_\_\_

FERPA Waiver: By signing this form, I authorize the dean of students or individual who oversees student conduct to release the information necessary to complete this form for my transfer to Immaculata University.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### To Be Completed by the Dean of Students/Authorized Student Conduct Officer:

Do you have access to the student's conduct history for review?  Yes  No

Is/was the student in good standing at your institution?  Yes  No

Is/was the student eligible to return to your institution?  Yes  No

If you answered "no" to any of the above questions, please explain briefly on the reverse side or attach a document to provide details.

Has the student ever been found responsible for a student conduct violation, whether related to academic misconduct or behavioral misconduct, that resulted in the student's probation, suspension, removal, dismissal, or expulsion from your institution?

Yes  No

To your knowledge, has the student ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

Does the student have pending Code of Conduct and/or Honor Code charges at your institution?  Yes  No

To your knowledge, are there any factors that would interfere with this individual's ability to make typical progress toward his/her degree?  Yes  No

If you answered "yes" to any of the above questions, please attach a document to provide details.

Name of Individual Completing Form: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Signature: \_\_\_\_\_

### Please mail, fax, or scan and send this form directly to:

Office of the Dean of Students, Immaculata University, Villa Maria Room 134, Immaculata, PA 19345

Telephone: 610-647-4400, Ext. 3111, Fax: 484-395-0143; E-mail: [SDE@immaculata.edu](mailto:SDE@immaculata.edu)