SSIU – Student Course Reimbursement Form

The Student Course Reimbursement Form in SSIU enables you to access a summary of course-related charges by term, which may be used for reimbursement.

You may access the form by following these steps after logging into SSIU:

1. From the Main Menu, click the Student and Financial Aid link.

2. From the Student and Financial Aid menu, click the CLL and Graduate Student Course Reimbursement link.
3. Select the appropriate Term.

4. Select Display Grades or Do Not Display Grades.

**Note:** You may choose whether or not to display grades on the form. However, if grades have not been entered or you have a hold which prevents viewing grades, the grades will not display. You can click the View Holds link to check your holds.
5. Click the Run Student Enrollment Charges Report button.

6. Review the Student Term Enrollment Charges page.

Note: This page displays course-related charges; it does not reflect payment information. You can click the View Account Detail link to view detailed account information.

You can print the page using the Print button on the Internet browser or by selecting the Print option from a browser menu.