Thank you for your interest in Immaculata's Doctor of Education (Ed.D.) Program which is approved by the Pennsylvania Department of Education. Applicants are required to submit all materials in a single large envelope. A complete application for admission will include the following:

1. A completed application form with $75.00 application fee (please make check payable to Immaculata University).

2. Official transcript(s) of your academic record from each undergraduate and graduate school attended. An official transcript verifying completion of prerequisite degrees is required. Official transcripts should be forwarded to you from the school registrar(s). Request that the school enclose the transcript(s) in a SEALED envelope, with the registrar's name signed across the seal. DO NOT OPEN THE ENVELOPE WHEN IT HAS BEEN RETURNED TO YOU. If the seal has been broken on the envelope, your entire application will be returned to you.

3. Three completed reference forms appraising your capacity for doctoral study. Note: Complete and sign the top portion of the reference form and forward it with an envelope to the individual who will be providing your reference. Write your name and address on the envelope, and when it has been returned to you, return the SEALED envelope with the rest of your application materials. DO NOT OPEN THE ENVELOPE WHEN IT HAS BEEN RETURNED TO YOU.

4. Writing sample: A two-page double-spaced, typed and signed statement of your professional pursuits in education. This statement should reflect the manner in which the doctoral program will support your professional goals.

5. Official TOEFL score sent directly to the College of Graduate Studies if an international student.

6. Resume

Please mail the completed application form, together with supporting documents to:

Doctor of Education Admission Committee
College of Graduate Studies
Immaculata University
Lillian P. Lettiere Center #006
1145 King Road
Immaculata, PA 19345

Students may apply to the doctoral program in Educational Leadership and Administration for the Fall, Spring or Summer semesters. Application deadlines are: July 1 for Fall, November 1 for Spring, and April 1 for Summer.

Please contact the College of Graduate Studies Admission Office at 484-323-3223, if you have any questions regarding the Doctor of Education Ed.D. (K-12) Program. The Graduate Admission fax number is 484-395-0068.
Admission and Retention Requirements

An applicant who has completed a master's degree from an accredited institution and has completed undergraduate prerequisites in the proposed area of concentration with a B+ average may apply for admission to the Ed.D. program. Immaculata University uses the following criteria for making decisions concerning admission to the Ed.D. program.

- Quality of previous academic work: **Official transcripts required for verification.**
- Acceptable score on Test of English as a Foreign Language (TOEFL) for International students.
- Personal qualities as presented by:
  - 3 letters of reference
  - Interview with faculty member
  - Writing sample

Admission to graduate study does not imply admission to candidacy for an advanced degree.

Tuition

http://www.immaculata.edu/admissions/graduate/tuition_fees

Curriculum

The curriculum for the Ed.D. program is comprehensive and designed to meet state standards for Ed.D. programs and PDE standards for the preparation of superintendents and executive directors of the Intermediate Units. The curriculum also meets the most recent recommendations of regional and national professional educational organizations.

Program Emphasis

a. Core requirements are related to the professional content of K-12 school leadership.

b. Various types of problems in educational leadership are included in course content which enables students to learn about problems and become involved in the decision making process.

c. The linkage between theory and practice is clear as the program is problem based. The curriculum is a multi-level one which integrates Immaculata's interdisciplinary core graduate courses with the educational courses designed to prepare individuals to serve as educational leaders.

Non-Discriminatory Policy

Immaculata University is committed to the principle of equal education opportunity without discrimination because of a person's race, gender, ethnicity, religion, age, national origin, color, disability, marital status, veteran status or other classifications protected by law or University Policy.

Campus Safety and Protection Services and Statistics can be accessed at www.immaculata.edu/documents/administration/clery_statistics.pdf
IMMACULATA UNIVERSITY
COLLEGE OF GRADUATE STUDIES

DOCTOR OF EDUCATION ED.D. (K-12)
APPLICATION FOR ADMISSION

ADMISSION TERM/YEAR DESIRED:
FALL     SPRING       SUMMER

APPLICANT DATA: (Please type or print)

NAME ____________________________________________
First  Last  Middle
If you have ever used a name other than your current name, list previous name(s)________________________________________

ADDRESS ____________________________________________
Street  City  State  Zip  Country

TELEPHONE ____________________________  E-MAIL ____________________________
Home  Cell

DATE OF BIRTH ____________________________

SOCIAL SECURITY NUMBER ____________________________

GENDER: Female _____ Male _____

U.S. CITIZEN Yes _____ No _____** (See Foreign Student Section)

RACE/ETHNICITY 1) Are you: Hispanic _____ Not Hispanic

2) Select any/all that apply:
American Indian or Alaska Native _____  Asian _____  Black or African American _____
Native Hawaiian or other Pacific Islander _____  White _____

FOREIGN STUDENTS:
** Please Choose One:
( ) Permanent Resident/Green Card
( ) International Student (F1 required)
( ) Other
Type of Visa ____________________________
Place of Birth ____________________________
City  Country
Country of Citizenship ____________________________
First Language (if other than English) ____________________________

EDUCATIONAL DATA:
COLLEGES AND UNIVERSITIES ATTENDED
(Official copies of transcripts from all colleges/universities attended must be included with your application.)

Institution Location Date of Entrance Date of Leaving Date of Degree Degree
Graduate

Undergraduate
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Campus Safety and Protection Services and Statistics can be accessed at http://www.immaculata.edu/documents/Administration/clery_statistics.pdf

Please list the name and title of persons whom you have asked to complete letters of reference: (At least 1 academic reference. No references from friends, family members or personal therapists.)

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WORK EXPERIENCE: (Teaching, Industrial, Business, or other Professional Experience); Resume required. Activities in professional, community, and collegiate organizations: (Use separate sheet if needed.)

STATEMENT:
On separate sheets (8 1/2 x 11), please provide a two-page, double-spaced, typed statement of how this degree will compliment your professional goals. This statement is to be completed by all applicants.

APPLICATION FEE:
There is a non-refundable application fee of $75.00 which must accompany the application. Please make checks payable to Immaculata University.

EMERGENCY CONTACT:
Name ____________________ Relationship ____________________ Telephone ____________________

Other than traffic offenses, have you ever been convicted of any misdemeanor, felony, or other crime or do you have any such charges pending? Yes ___ No ___

If you answered yes, please provide an explanation and the approximate dates of each incident. Attach your response to the application and include your name and date of birth on your attachment.

Depending on the above responses, the University reserves the right to request additional information and/or require a criminal background check, at the applicant’s expense. Applicants should be aware that certain academic programs require background checks and that criminal records prevent or limit admission.

*Note: Applicants are expected to notify the University immediately should there be any changes to the information requested in this application.

ALL APPLICANTS PLEASE READ AND SIGN THE FOLLOWING
I understand that appropriate Immaculata personnel will have access to my application student record and that withholding information requested or giving false information may make me ineligible for admission to the University and subject to dismissal. With this in mind, I certify that the above statements are correct and complete and if admitted, I agree to abide by the published policies, rules and regulations of Immaculata University. I agree to the requirements, and exemptions for the Ed.D. program.

Signature ____________________ Date _________________

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