



IMMACULATA
UNIVERSITY

COLLEGE OF
GRADUATE STUDIES

COURSE LISTING | FALL 2011
August 29 through December 15

CLASS MEETING DATES

Fall 2011

August 29, 2011 – December 15, 2011

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
August 29	August 30	August 31	September 1
September 5 - OFF	September 6	September 7	September 8
September 12	September 13	September 14	September 15
September 19	September 20	September 21	September 22
September 26	September 27	September 28	September 29
October 3	October 4	October 5	October 6
October 10	October 11	October 12	October 13
October 17	October 18	October 19	October 20
October 24	October 25	October 26	October 27
October 31	November 1	November 2	November 3
November 7	November 8	November 9	November 10
November 14	November 15	November 16	November 17
November 21	November 22 – OFF	November 23 - OFF	November 24 - OFF
November 28	November 29	November 30	December 1
December 5	December 6	December 7	December 8 - OFF
—	—	—	December 15

Note: Certain graduate classes follow an alternate calendar. Please check courses carefully for meeting dates.

Immaculata University is committed to the principle of equal educational opportunity without discrimination because of a person's race, gender, ethnicity, religion, age, national origin, color, disability, marital status, veteran status or other classifications protected by law or University policy.

REGISTRATION INFORMATION

FALL 2011

NOT A CURRENT STUDENT?

Interested in taking a course?

Call 610-647-4400, Ext. 3215 for Application Information.

www.immaculata.edu

GENERAL INFORMATION:

The Fall 2011 registration process begins with the publication of this listing for graduate course offerings. Please refer to the "Class Meeting Dates" on the inside front cover for specific term dates.

TYPES OF REGISTRATION:

Online Registration: Graduate students may register online using (S.S. IU) - Self-Service Immaculata University. Please refer to Pages 12-14 for step-by-step instructions on "How to Register Online."

Paper Registration: Please complete the registration/payment form provided on Page 15 of this publication and return to the Graduate Office in person or via mail or fax.

College of Graduate Studies – Hours:

Monday thru Thursday 8:30 a.m. – 7:45 p.m.

Friday 8:30 a.m. – 4:00 p.m.

Mailing Address:

Immaculata University

College of Graduate Studies

1145 King Road,

P. O. Box 500

Immaculata, PA 19345-0500

Online registration will open at **6:00 a.m. on Tuesday, July 5, 2011**. Additionally, paper registrations will be entered by the office staff beginning on Tuesday, July 5, 2011. Online registrations are processed in "real time" (24/7) and paper registrations are processed during regular business hours in the order that they are received until the class limit has been reached. Wait lists will be managed through the Graduate Office. All financial obligations must be met prior to online registration and office registration.

ADVISEMENT:

The Graduate Office staff will submit your course selections to your advisor for review, approval and signature regardless of whether you register online or submit a paper registration.

If you would like to meet with your advisor prior to submitting course selections, please call as soon as possible to schedule an appointment.

DROP/ADD - WITHDRAWAL - REFUND POLICY:

Following the submission of either an official add/drop form or a withdrawal form (after the third session), tuition refunds are made on the following basis:

prior to first class..... 100%

after the first but prior to the second class 80%

after the second but prior to the third class..... 60%

after the third but prior to the fourth class.....40%

after the fourth but prior to the fifth class.....20%

after the fifth class.....no refund

Students may add and drop classes online until August 28, 2011. Otherwise, you must process registration updates through the Graduate Office.

Note: Refunds for special topics and other courses scheduled in special formats will be pro-rated.

GRADUATE PROGRAMS

Fall 2011 Course Schedule
Monday, August 29, 2011 – Thursday, December 15, 2011

CORE/GENERAL PROGRAM SUPPORT COURSES

Dr. Thomas F. O'Brien, Associate Dean

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION*	INSTRUCTOR
91021	GEN 501A Human Development	3	M 4:30-7:10	333 LH	Dr. Suzann Steadman
91143	GEN 501B Human Development	3	T 4:30-7:10	333 LH	Dr. Pamela Lunardi
91144	GEN 501C Human Development (online)	3	T 4:30-7:10 8/30 (1 meeting, mandatory for enrollment)	117 LH	Dr. William DiBiase
91145	GEN 502A Methods of Research	3	M 4:30-7:10	2 GC	Dr. William Carr
91146	GEN 502B Methods of Research	3	T 1:00-3:40	120 LH	Dr. Tracy Oliver
91147	GEN 502C Methods of Research (online)	3	W 7:20-10:00 8/31 (1 meeting, mandatory for enrollment)	333 LH	Dr. Christina Charnitski
91148	GEN 502D Methods of Research	3	Th 7:20-10:00	219 LH	Dr. Jeffrey Rollison
91149	GEN 503A Interpersonal Relations	3	T 7:20-10:00	216 LH	Dr. Jaye Pedante
91150	GEN 503B Interpersonal Relations	3	W 4:30-7:10	4 GC	Michael Overturf, MA
91151	GEN 503C Interpersonal Relations (online)	3	Th 4:30-7:10 9/1 (1 meeting, mandatory for enrollment)	117 LH	Martin Malloy, MA, MPA
91152	GEN 517 Statistical Concepts for Applied Research (web-enhanced)	1	W 7:20-10:00 9/7, 14, 21, 28	229B LH	Dr. Maria Cuddy-Casey
91062	GEN 600 Comprehensive Examination (Core)	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
91081	GEN 701A Human Development	3	T 7:20-10:00	2 GC	Dr. Janet Etzi
91083	GEN 701B Human Development	3	T 7:20-10:00	333 LH	Dr. Pamela Lunardi
91084	GEN 702 Methods of Research	3	M 7:20-10:00	2 GC	Dr. Maria Cuddy-Casey

ACCOUNTANCY CERTIFICATE

Dr. Regan Garey, Coordinator

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91176	ACT 501 Financial Accounting & Reporting Review (hybrid)	3	W 6:00-9:45 8/31; 9/7, 14, 21, 28; 10/5, 12 Sa 9:00-4:45 10/1	Faculty Center Conference Rm C	Dr. Regan Garey
91177	ACT 503 Accounting Systems (hybrid)	3	W 6:00-9:45 10/19, 26; 11/2, 9, 16, 30 12/7 Sa 9:00-4:45 11/5	Faculty Center Conference Rm C	Staff

Please visit our website at www.immaculata.edu/graduateaccountancy or contact College of Graduate Studies/Admissions at 610-647-4400, ext. 3215.

*LOCATION KEY: LH – Loyola Hall LM – Loyola Module GC – Good Counsel

Fall 2011 Course Schedule - Continued

CULTURAL AND LINGUISTIC DIVERSITY

Dr. Margaret van Naerssen, Coordinator

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91161	CLD 534 Teaching English as a Second Language Methods	3	W 7:20-10:00	123 LH	Deborah Falk, MA
This course meets CLD requirement for Educational Leadership. Course has strong methodology focus, consult with advisor.					
91162	CLD 548 Structure of English	3	T 7:20-10:00	123 LH	Staff
	CLD 564 Practicum in TESOL	3	By arrangement with Coordinator		
91064	CLD 599 Comprehensive Examination	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
91087	PSYC640A Diversity Counseling	3	W 7:20-10:00	2 GC	Dr. Francien Dorliae

EDUCATIONAL LEADERSHIP

Dr. Kathleen Nolan, Director/Dr. Thomas Compitello, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91104	EDL 592 Student Teaching	6	W 4:00-5:15	127 LH	Dr. David Brennan
91065	EDL 599 Comprehensive Examination	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
91039	EDL 615 Contemporary Professional Ethics (web enhanced)	3	Th 4:30-7:10 9/8 thru 10/27 Sa 8:30-5:00 9/10, 24	219 LH	Dr. Thomas O'Brien
91040	EDL 618 Creative Thought and Expression	3	W 7:20-10:00	216 LH	Staff
91041	EDL 620 Curriculum Applications	3	M 4:30-7:10	116 LH	Staff
91042	EDL 621 Administration	3	T 7:20-10:00	219 LH	Dr. Bud Stefanski
91043	EDL 622 Curriculum and Instruction	3	M 4:30-7:10	216 LH	Dr. Joseph Corabi
91044	EDL 623 Supervision	3	W 4:30-7:10	116 LH	Dr. Mary Calderone
91045	EDL 624 Confronting Current Issues in Education	3	T 4:30-7:10	123 LH	Sr. Regina Ryan
91046	EDL 625 School Law and the Legal Process	3	T 4:30-7:10	116 LH	Dr. Thomas Scholvin
91047	EDL 629 Introduction to Special Education	3	M 4:30-7:10	219 LH	Dr. Kathleen Nolan
91048	EDL 630 Strategies for the Classroom Teacher	3	W 4:30-7:10	216 LH	Dr. Joseph Corabi
91049	EDL 631A Role and Responsibilities of the Special Education Teacher	3	T 4:30-7:10	220 LH	Staff
91050	EDL 631B Role and Responsibilities of the Special Education Teacher	3	Th 4:30-7:10	220 LH	Staff
91052	EDL 633 Strategies for the Special Education Teacher*	3	M 4:30-7:10	220 LH	Staff
*Thirty hours of field work are required. Assignment due date: TBA					
91053	EDL 634A Content Area Reading (online)	3	M 7:20-10:00	220 LH	Dr. Christina Charnitski
8/29 (1 meeting, mandatory for enrollment)					
91054	EDL 634B Content Area Reading	3	W 4:30-7:10	123 LH	Staff
91055	EDL 635 Psychology of Learning	3	Th 4:30-7:10	229B LH	Sr. Regina Ryan
91056	EDL 636 The Art and Science of Grant Writing	3	Th 4:30-7:10	121 LH	Dr. David Morgan
91057	EDL 637 Computers in Education	3	Th 4:30-7:10	18 LH	Dr. Jeffrey Rollison
91058	EDL 640 Instructional Accommodations	3	T 4:30-7:10	118 LH	Staff
91059	EDL 690 Practicum Experience	3	T 7:20-10:00	116 LH	Dr. Thomas Scholvin
91060	EDL 693 Supervisory Internship	3	T 7:20-10:00	116 LH	Dr. Thomas Scholvin

Fall 2011 Course Schedule - Continued

DOCTOR OF EDUCATION - K-12-LEADERSHIP Dr. Mary Calderone, Director/Dr. Thomas Compitello, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR	
91029	EDL 720 Orientation to Doctoral Research	3	W 4:30-7:10	220 LH	Sr. Regina Ryan	
91030	EDL 722 Personnel Management & Labor Relations	3	W 4:30-7:10	219 LH	Dr. Thomas Compitello	
91031	EDL 725 Communication Theory and Practice	3	M 4:30-7:10	118 LH	Dr. Bud Stefanski	
91032	EDL 726 Political, Economic, and Social Structures of Culture (online)	3	W 7:20-10:00 8/31 (1 meeting, mandatory for enrollment)	117 LH	Dr. Mary Calderone	
91033	EDL 727 Pennsylvania School Code & School Board Policies	3	Th 4:30-7:10	116 LH	Dr. Thomas Scholvin	
91034	EDL 728 Curriculum Theory and Evaluation	3	T 4:30-7:10	216 LH	Dr. Joseph Corabi	
91035	EDL 729 Curriculum Management	3	M 7:20-10:00	219 LH	Dr. Joyce Jeuell	
91036	EDL 731 Advanced Supervision	3	T 4:30-7:10	219 LH	Dr. Mary Calderone	
91037	EDL 732 Staff Development	3	Th 7:20-10:00	216 LH	Dr. Bud Stefanski	
91038	EDL 789 Clinical Experience	3	T 7:20-10:00	116 LH	Dr. Thomas Scholvin	
91100	EDL 797 Comprehensive Examination	0	Petition must be filed in Graduate Office.			
	EDL 798 Dissertation I *	3	By arrangement with Dissertation Chair			
	EDL 799 Dissertation II *	3	By arrangement with Dissertation Chair			
	EDL 800 Dissertation III *	3	By arrangement with Dissertation Chair			
	EDL 000 Dissertation Continuation *	0	Open only to students having completed EDL 798, 799 & 800. Fee equivalent to one doctoral credit: \$840 (1st enrollment) Fee equivalent to three doctoral credits: \$2,520 (subsequent enrollment)			

*Please call the Graduate Office, Ext. 3880 to register for dissertation.

NOTE: **FBI, ACT 34, ACT 151 Clearances Required** for all sections of the following courses:
EDL 592-Student Teaching, EDL 690-Practicum Experience, EDL 693-Internship and EDL 789-Clinical Experience

Act 48 Opportunity

KDS (Knowledge Delivery Systems) provides online programs for Graduate Credit and Professional Development to educators across the country. Please visit the KDS website at www.kdsi.org. You may also contact Sueann Robbins at srobbins@immaculata.edu.

DOCTOR OF EDUCATION-HIGHER EDUCATION Dr. Kathleen Carter, Coordinator/Dr. Janice Jacobs, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91178	HED 702 Methods of Research (hybrid)	3	T 4:30-7:10	121 LH	Staff
91179	HED 705 Introduction to Higher Education (hybrid)	3	T 7:20-10:00	121 LH	Dr. Kathleen Carter

ORGANIZATION LEADERSHIP

Dr. Janice Jacobs, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
Pre-course assignments will be posted on the web at least one week prior to course start date. In addition to campus meetings, courses delivered utilizing ANGEL.					
91153	ORGL 595 Portfolio Development	1	T 6:00-10:00 8/30; 9/6	Media Classroom Library	Dr. Janice Jacobs
91154	ORGL 596 Portfolio Coaching	1	Th 6:00-10:00 9/1, 8	2 GC	Dr. Janice Jacobs

Fall 2011 Course Schedule – Continued

ORGANIZATION LEADERSHIP

Dr. Janice Jacobs, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91155	ORGL 597 Portfolio Assessment	1	W 6:00-10:00 8/31	Media Classroom Library	Dr. Janice Jacobs
91156	ORGL 610 Organizational Behavior (hybrid)	3	Sa 9:00-5:00 10/1 T 6:00-10:00 10/4, 11, 18, 25; 11/1	Faculty Center Conference Room C	Dr. Michael Brenner
91157	OREF 611 Interpersonal and Group Interaction	3	W Th F Sa 9:00-9:00 12/14, 15, 16, 17 Su 9:00-2:00 12/18	IHM Spirituality Center, King Rd (across from campus)	Dr. Janice Jacobs
91158	OREF 624 Organizational Development and Change	3	By arrangement with Dr. Janice Jacobs.		
91159	OREF 625 Facilitating Groups and Teams (hybrid)	3	Sa 9:00-5:00 9/10 Th 6:00-10:00 9/15, 22, 29; 10/6, 13; 12/1	2 GC	Staff

MUSIC THERAPY

Dr. Anthony Meadows, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91163	MUT 500 Music Therapy Foundations	3	T 4:30-7:10	208 VM	Dr. Lillian Eyre
91113	MUT 512 Practicum: Didactic	1	T 3:30-4:30	208 VM	Dr. Anthony Meadows
91114	MUT 513 Practicum: Medical	1	T 3:30-4:30	208 VM	Dr. Anthony Meadows
91115	MUT 514 Practicum: Psychotherapeutic	1	T 3:30-4:30	208 VM	Dr. Anthony Meadows
PART-TIME:					
91116	MUT 521 Music Therapy Internship I	2	T 7:30-8:30*	208 VM	Dr. Anthony Meadows
91117	MUT 522 Music Therapy Internship II	2	T 7:30-8:30*	208 VM	Dr. Anthony Meadows
91118	MUT 523 Music Therapy Internship III	2	T 7:30-8:30*	208 VM	Dr. Anthony Meadows
FULL-TIME:					
91119	MUT 524 Music Therapy Internship I	2	T 7:30-8:30*	208 VM	Dr. Anthony Meadows
91120	MUT 525 Music Therapy Internship II	2	T 7:30-8:30*	208 VM	Dr. Anthony Meadows

*Notes: -Seminars include both on-campus and conference call meetings. Additional meetings may be arranged.

-Schedule and location of on-site clinical training to be arranged. Contact Dr. Meadows at ameadows@immaculata.edu. Must register through the College of Graduate Studies.

91121	MUT 530 Music Skills for Therapy – Piano	1	Instruction level and lesson times to be discussed with Dr. Meadows at ameadows@immaculata.edu . Must register through the College of Graduate Studies.		
91122	MUT 532 Music Skills for Therapy – Guitar	1			
91123	MUT 534 Music Skills for Therapy – Voice	1			
91066	MUT 599 Comprehensive Examination	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
91164	MUT 600 Music and Imagery in Clinical Practice:	3	Sa Su 9:00-5:30 9/17, 18; 10/1, 2, 29	208 VM	Dr. Anthony Meadows
91124	MUT 610 Advanced Music Therapy Practicum	1	To be arranged through advisement. Please contact Dr. Anthony Meadows at ameadows@immaculata.edu .		
91125	MUT 621 Advanced Music Therapy Internship I	1			
91126	MUT 622 Advanced Music Therapy Internship II	1			
	MUT 630 Advanced Music Skills for Therapy	1-3	To be arranged through advisement. Please contact Dr. Anthony Meadows at ameadows@immaculata.edu .		
	MUT 670 Special Topics in Music Therapy	1-6	To be arranged through advisement. Please contact Dr. Anthony Meadows at ameadows@immaculata.edu . Independent Project form must be handed in at time of registration.		
91127	MUT 690 Culminating Project in Music Therapy	3	To be arranged through advisement. Please contact Dr. Anthony Meadows at ameadows@immaculata.edu .		

Fall 2011 Course Schedule - Continued

NURSING

Dr. Jane Tang, Coordinator

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91165	NURS 620 Role Theory & Development (hybrid)	3	W 5:00-9:00 8/31; 9/7, 14, 28; 10/12, 26; 11/9, 30	121 LH	Dr. Marguerite Ambrose
91166	NURS 676 Measurement and Evaluation Strategies (hybrid)	3	M 5:00-9:00 8/29; 9/12, 26; 10/10, 24; 11/7, 21; 12/5	10 LH	Dr. Janice Cranmer
91131	NURS 681 Clinical Practicum: A: Medical-Surgical	3	T 5:00-8:00 8/30; 9/20; 10/11;	104 LM	Dr. Kathleen Lawler
91132	B: Pediatrics		11/1, 29		
91133	C: Psychiatric-Mental Health				
91134	D: Maternal Child Health				
91135	E: Community/Public Health				

Note: Students planning on registering for NURS 683 in the Spring term, must contact Dr. Jane Tang prior to registration.

CLINICAL RESEARCH MONITORING & COORDINATION:

Upon completion of this distance learning course, you will have the training to participate in the clinical research drug trial process.

This course is offered in conjunction with Applied Quality Solutions. For information, please visit www.immaculata.edu and look under College of Graduate Studies. If you have additional questions about the course content, please contact appliedqualitysolutions@yahoo.com. Job search assistance is available upon course completion. To register, please contact Shelley Neiner at 610-647-4400, ext. 3212 or email: sneiner@immaculata.edu.

NUTRITION EDUCATION

Dr. Laura B. Frank, R.D., Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91184	NED 511A Special Topics in Nutrition: Plant Based Nutrition for Cardiovascular Health	1	Sa 9:00-2:00 9/10 and 9/17	121 LH	Jeanie Subach, MA, RD, LDN, CCSD
<p>The typical "Western" diet is implicated in obesity, hypertension, cancer, and cardiovascular diseases, which are killing thousands of Americans each year. Many are seeking an alternative eating plan as a way to promote health and combat these diseases. This session will explore the research of Drs. Colin Campbell, John McDougal, Dean Ornish, Caldwell Esselstyn, and others on the positive health benefits of a plant based diet. Participants will study the position of the American Dietetic Association on the plant based diet and learn how to implement it personally and professionally. This course will include food lab work on each day to apply the concepts of plant based eating through practical hands on cooking.</p>					
91185	NED 511B Special Topics in Nutrition: Food Service Management Update: Principles and Applications	1	T 7:20-10:00 9/13, 20, 27 ; 10/4, 11	229B LH	Chef Erik Schunk, MBA, CEC RD, LDN
<p>This course provides insights into current applications of management principles in Dietetics and Food Service Operations. The course would also be an excellent refresher/review course for students preparing for the R.D. exam.</p>					
91167	NED 599 Comprehensive Examination	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
91107	NED 641 Applied Human Nutrition & Metabolism: Macronutrients	3	T 7:20-10:00	118 LH	Dr. Tracy Oliver, RD, LDN
91108	NED 644 Nutrition in the Life Cycle	3	W 7:20-10:00	116 LH	Dr. Rena Quinton, RD, LDN
91109	NED 645 Medical Nutrition Therapy I	3	M 7:20-10:00	118 LH	Sharon Hanglitter, MS, RD, LDN, CNSD
91110	NED 659 Preparation for Internship	3	By arrangement with Dr. Rena Quinton		
91111	NED 662 Internship Experience in Nutrition I	3	By arrangement with Dr. Rena Quinton		
91112	NED 689 Introduction to Nutrition Education Research: Thesis Proposal Seminar	3	M 7:20-10:00	10 GC	Dr. Laura Frank, RD, LD

Note: Permission of instructor is required for registration. Must meet with instructor during summer to begin planning of thesis project.

Fall 2011 Course Schedule – Continued

PUBLIC RELATIONS

Dr. Stacey Skirvin, Program Director

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91128	PREL 610 Public Relations Writing	3	Th 7:20-10:00	10 GC	Beth Harte, MS
91129	PREL 630 Crisis Communication	3	W 7:20-10:00	10 GC	Staff

COUNSELING PSYCHOLOGY

Sr. Jeannine O'Kane, Ph.D., Coordinator/Dr. Jed Yalof, ABPP, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91168	PSYC511 A Topics in Psychology: The Integration of Counseling & Spirituality	3	W 4:30-7:10	229B LH	Dr. Anne Reinsmith

This course addresses the need for an integrated approach to Counseling and Spirituality, one that includes theoretical and assessment strategies, ethical and cultural implications, and the cognitive and affective impact of various life changes on an individual. Analysis of practical and appropriate interventions will also include the development and practice of spirituality for psychotherapeutic professionals.

91169	PSYC511 B Topics in Psychology: The Psychology and Spirituality of the 12-Step Program	3	Th 7:20-10:00	123 LH	Dr. Thomas Legere
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This course will examine each of the steps, explore the spiritual nature of the 12-step philosophy, and translate each of the steps into psychological terms. Finally, practical ways to use the 12-step program in counseling clients with addictions will be demonstrated and practiced.

91170	PSYC511 C Topics in Psychology: Perfecting Progress Notes	1	F 10/14 4:00-9:00 Sa 10/15 8:00-5:00	123 LH	Kathleen Spitz, MS
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This course will focus on the professional writing skills needed for developing progress notes for psychotherapy, case conceptualization, admission and discharge notes as well as other necessary documentation. This will include understanding the audience, the difference between assessment and fact reporting, and how to write facts with and without assessment.

91171	PSYC511 D Topics in Psychology: Dual Diagnosis in the Treatment of Addiction	1	F 10/21 4:00-9:00 Sa 10/22 8:00-5:00	123 LH	Dr. Thomas Legere
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This course will explore the major psychiatric disorders often used to define dual diagnosis, discuss reasons for its prevalence, examine preferred treatments, as well as, medications used in treatment of the dually diagnosed patient. Finally, techniques used in treatment of dually diagnosed patients will be demonstrated.

91071	PSYC517 Introduction to Personality Theories Note: This course satisfies pre-requisite requirement.	1	F 11/4 4:00-9:00 Sa 11/5 8:00-5:00	123 LH	Dr. Thomas Legere
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91063	PSYC599 Comprehensive Examination	0	Return no later than Monday, October 24 to Graduate Office. Petition must be on file. Be sure to register as well.		
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91072	PSYC604A Group Process	3	M 4:30-7:10	4 GC	Dr. Janet Belitsky
91074	PSYC604B Group Process	3	M 4:30-7:10	10 GC	Staff
91075	PSYC606 Family Counseling	3	M 7:20-10:00	216 LH	Dr. Austin Joyce
91076	PSYC607 Treatment of Children and Adolescents	3	Th 4:30-7:10	4 GC	Dr. Roger Osmun
91077	PSYC608 Psychopathology	3	Th 4:30-7:10	333 LH	Staff
91080	PSYC609 Career and Vocational Counseling	3	T 4:30-7:10	2 GC	Dr. Chet Rispoli
91082	PSYC614 Substance Abuse Education and Counseling	3	Th 4:30-7:10	123 LH	Dr. Thomas Legere
91085	PSYC617 Ethical and Professional Issues for Counselors	3	M 4:30-7:10	123 LH	Staff
91087	PSYC640A Diversity Counseling	3	W 7:20-10:00	2 GC	Dr. Francien Dorliae
91172	PSYC640B Diversity Counseling	3	W 7:20-10:00	104 LM	Staff

Fall 2011 Course Schedule - Continued

PSYCHOLOGY

Sr. Jeannine O'Kane, Ph.D., Coordinator/Dr. Jed Yalof, ABPP, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91089	PSYC641 Assessment for Counselors	3	T 7:20-10:00	4 GC	Michael Overturf, MA
91090	PSYC663A Psychometrics	3	W 1:00-3:40	7 GC	Dr. Marie McGrath
91174	PSYC663B Psychometrics	3	W 7:20-10:00	118 LH	Dr. Marie McGrath
91092	PSYC664 Assessment I: Cognitive	3	M 4:30-7:10	Faculty Center Conference Rm C	Dr. Lynne Malara
91094	PSYC668A Counseling Theories and Techniques I	3	T 1:00-3:40	121 LH	Sr. Jeannine O'Kane
91096	PSYC668B Counseling Theories and Techniques I	3	W 4:30-7:10	2 GC	Dr. Francien Dorliae
91098	PSYC669 Counseling Theories and Techniques II	3	W 7:20-10:00	4 GC	Staff
91086	PSYC671 Seminar I in Counseling Psychology	3	M 4:30-7:10	TBA	Seminar Faculty*
91088	PSYC672 Seminar II in Counseling Psychology	3	M 4:30-7:10	TBA	Seminar Faculty*
91091	PSYC673 Seminar III in Counseling Psychology	3	M 4:30-7:10	TBA	Seminar Faculty*

*Counseling Seminar faculty include Dr. Francien Dorliae, Sr. Jeannine O'Kane, Kathleen Spitz MS, LPC and Staff. Section assignments and classrooms will be posted outside the Graduate Office on the first night of class.

91175	PSYC676 Seminar I: School Psychology Practicum**	3	W 4:30-7:10	10 GC	Dr. Marie McGrath
91093	PSYC680 Seminar I: School Psychology Internship**	3	W 4:30-7:10	10 GC	Dr. Marie McGrath

**School psychology seminar classes include group meetings, individual meetings with the instructor, and online activities. On-campus group meeting dates will be arranged with the instructor on the first night of class.

91095	PSYC687 Seminar in Elementary School Counseling	3	W 4:30-7:10	118 LH	Staff
91097	PSYC688 Seminar in Secondary School Counseling	3	W 4:30-7:10	118 LH	Staff
	PSYC696 Independent Project	3	By arrangement with Department Chair		

PSYCHOLOGY PRACTICUM/INTERNSHIP PAPERWORK:

The deadline for practicum paperwork to be submitted is as follows:

Summer Term: January 20 Fall Term: May 20 Spring Term: September 10

Students can access practicum information online by logging in through the MyIU portal and accessing the ANGEL website - look for "Master's in Counseling Practicum/Internships" under Community Groups. You will find all of the necessary forms and directions for setting up MA practicum placements: mental health, school psychology and school counseling.

DOCTOR OF CLINICAL PSYCHOLOGY

Dr. Jed Yalof, ABPP, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91173	PSYC 697 Comprehensive Examination (MA Clinical)	0	Petition must be on file. Be sure to register as well.		
91099	PSYC702A Professional Issues and Ethics	3	T 4:30-7:10	4 GC	Dr. Julie Guay
91101	PSYC702B Professional Issues and Ethics	3	T 4:30-7:10	10 GC	Staff
91102	PSYC711A Psychoanalytic Theories and Therapies	3	M 4:30-7:10	121 LH	Dr. Jed Yalof
91103	PSYC711B Psychoanalytic Theories and Therapies	3	M 4:30-7:10	104 LM	Dr. Monisha Akhtar
91105	PSYC712 Client-Centered & Relationship Theories and Therapies	3	Th 7:20-10:00	118 LH	Sr. Donna Kelley

Fall 2011 Course Schedule – Continued

DOCTOR OF CLINICAL PSYCHOLOGY

Dr. Jed Yalof, ABPP, Chair

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
91106	PSYC740 Clinical Psychopharmacology	3	M 7:20-10:00	121 LH	Dr. Dave Harman
	PSYC750 Advanced Psychoanalytic Theories and Therapies	3	By arrangement. Proposal form must be handed in with registration.		
	PSYC751 Advanced Client-Centered & Relationship Theories and Therapies	3	By arrangement. Proposal form must be handed in with registration.		
	PSYC752 Advanced Behavioral Theories and Therapies	3	By arrangement. Proposal form must be handed in with registration.		
	PSYC753 Advanced Family and Marital Theories and Therapies	3	By arrangement. Proposal form must be handed in with registration.		
	PSYC754 Advanced Group Theories and Therapies	3	By arrangement. Proposal form must be handed in with registration.		
91160	PSYC765 Assessment II: Personality	3	Th 4:30-7:10	118 LH	Sr. Donna Kelley
91067	PSYC780 Diagnostic Practicum and Seminar I	3	Th 4:30-7:10	TBA	Seminar Faculty*
91069	PSYC781 Diagnostic Practicum and Seminar II		Th 4:30-7:10	TBA	Seminar Faculty*

* Diagnostic Seminar faculty includes Dr. Julie Guay and Dr. Alan Schwartz. Section assignments and classrooms will be posted outside the Graduate Office on the first night of class.

91070	PSYC782 Psychotherapy Practicum and Seminar I	3	W 4:30-7:10	333 LH	Dr. Janet Etzi
91073	PSYC783 Psychotherapy Practicum and Seminar II	3	W 4:30-7:10	333 LH	Dr. Janet Etzi
	PSYC786 Internship in Clinical Psychology I	1.5	By arrangement with Dr. Pamela Abraham		
	PSYC787 Internship in Clinical Psychology II	1.5	By arrangement with Dr. Pamela Abraham		
	PSYC788 Internship in Clinical Psychology III	1.5	By arrangement with Dr. Pamela Abraham		
	PSYC792 Internship in Clinical Psychology V	1.5	By arrangement with Dr. Pamela Abraham		
	PSYC799 Doctoral Dissertation II *	3	By arrangement with Dissertation Chair		
	PSYC 000 Dissertation Continuation *	0	Open only to students having completed PSYC 798, 799 & 800. Fee equivalent to one doctoral credit: \$840 (1st enrollment). Fee equivalent to three doctoral credits: \$2,520 (subsequent enrollment).		

*Please call the Graduate Office, Ext. 3880 to register for dissertation.

DOCTOR OF SCHOOL PSYCHOLOGY

Dr. Marie McGrath, Coordinator

CRN	COURSE NO. AND TITLE	CREDIT	DAY/TIME	LOCATION	INSTRUCTOR
	PSYC 801 Internship in School Psychology I	1.5	By arrangement with Dr. Pamela Abraham		
	PSYC 802 Internship in School Psychology II	1.5	By arrangement with Dr. Pamela Abraham		

NOTES:

The University reserves the right to change the courses offered, enrollment caps, times, and faculty. All classes have limited enrollment. You are encouraged to register early.

The College of Graduate Studies supports and encourages the use of technology as a part of the learning process.

For information regarding textbook purchase through Immaculata University Bookstore, go to <http://immaculata.bnccollege.com>.

Immaculata University Projected Spring 2012 Course Offerings

January 12, 2012 – April 30, 2012

Cultural and Linguistic Diversity

CLD524 Sociolinguistics
CLD536 Reading/Writing in the ESL Classroom

Counseling Psychology

PSYC517 Introduction to Personality Theories
PSYC602 Geriatric Counseling
PSYC604 Group Process
PSYC606 Family Counseling
PSYC607 Treatment of Children & Adolescents
PSYC608 Psychopathology
PSYC609 Career and Vocational Counseling
PSYC614 Substance Abuse Education and Counseling
PSYC617 Ethical and Professional Issues
PSYC635 Neuropsych & Lrning w/ Childrn & Adoles
PSYC640 Diversity Counseling
PSYC641 Assessment for Counselors.
PSYC654 Princ of Acad Assmt, Instr & Intervention
PSYC655 School Consultation and Curriculum Design
PSYC663 Psychometrics
PSYC664 Assessment I: Cognitive
PSYC668 Counseling Theories and Techniques I
PSYC669 Counseling Theories and Techniques II
PSYC671, 672, 673 Seminar I, II, III in Counseling Psychology
PSYC677 Seminar II: School Psy Practicum
PSYC681 Seminar II: School Psychology Internship
PYS687, 688 Seminar in Elem/Secou Counseling
PSYC696 Independent Project

Doctor of Psychology - Clinical/School

PSYC700 Biological Bases of Behavior
PSYC710 Cognitive & Behavioral Theories and Therapies
PSYC718 Applied Statistical Analysis for Behavior Science
PSYC721 Psychology of Human Diversity
PSYC722 Human Sexuality and Dysfunctions
PSYC750-754 Advanced Theories and Therapies
PSYC780, 781 Diagnostic Practicum I, II
PSYC782, 783 Psychotherapy Practicum I, II
PSYC790 Dissertation Research Seminar
PSYC800 Dissertation III
Clinical Internship
School Internship

Doctor of Education-Higher Education

HED710 Higher Education Administration
HED715 Change & Innovation in Higher Education

Organization Leadership

ORGL595,596, 597 Portfolio Series
ORGL600 Leadership & Ethics
ORGL615 Conflict Utilization & Negotiation
ORGL620 Leading Through Technology
OREF626 Coaching Effective Leaders

Core Curriculum

GEN501 Human Development
GEN502 Methods of Research
GEN503 Interpersonal Relations
GEN505 Adult Human Development
GEN517 Statistical Concepts for Applied Research

Public Relations

PREL625 Media Relations
PREL640 Community, Government & Global Relations

Educational Leadership

EDL592 Student Teaching
EDL615 Contemporary Professional Ethics
EDL618 Creative Thought & Expression
EDL619 Social Foundations
EDL620 Curriculum Applications
EDL622 Curriculum and Instruction
EDL625 School Law and the Legal Process
EDL626 School Community Relations
EDL629 Introduction to Special Education
EDL630 Strategies for the Classroom Teacher
EDL631 The Role & Responsibilities of the Sp Ed Teacher
EDL632 Integrated Language Arts
EDL633 Strategies for the Special Education Teacher
EDL634 Content Area Reading
EDL635 Psychology of Learning
EDL637 Computers in Education
EDL 641 Differentiated Reading
EDL690, EDL693 Practicum/Internships

Doctor of Education-K-12

EDL720 Orientation to Doctoral Research
EDL721 School Leadership in Teaching and Learning
EDL722 Personnel Management & Labor Relations
EDL723 School Business Management
EDL725 Communication Theory & Practice
EDL726 Pol, Ec, Soc Structure of Culture
EDL728 Curriculum Theory & Evaluation
EDL729 Curriculum Management
EDL730 Pupil Personnel Services
EDL731 Advanced Supervision
EDL732 Staff Development
EDL734 Dissertation Research Seminar
EDL789 Clinical Experience
EDL798-799-800 Dissertation I, II or III

Music Therapy

MUT502 Didactic Principles of Music Therapy
MUT512,513,514 Music Therapy Practicums
MUT521,522,523 Music Therapy Internships I, II, III
MUT524,525 Music Therapy Internships I, II
MUT530,532,534 Music Skills for Therapy
MUT602 Group Improvisation in MT
MUT608 Ethical Practice in Music Therapy
MUT610 Advanced Music Therapy Practicum
MUT621,622 Adv Music Therapy Internships I, II
MUT630 Advanced Music Skills for Therapy
MUT670 Independent Project
MUT690 Culminating Project in MT

Nursing

NURS625 Healthcare Policy & Politics
NURS655 Nursing Research
NURS674 Curriculum Theory & Design
NURS683 Education Practicum

Nutrition Education

NED511 Special Topics in Nutrition
NED642 Appl Nutr & Metab: Reg Nutrients
NED653 Health Counseling
NED655 Medical Nutrition Therapy II
NED663 Internship Experience in Nutrition II
NED690 Thesis Seminar in Nutrition Education

Note: The College of Graduate Studies reserves the right to change the courses offered, enrollment caps, times, and faculty.

FALL 2011

Technology Information

TERMINOLOGY:

Web enhanced course:

A course that meets during the traditional semester time-frame and which the instructor has enhanced through the use of web-based instructional activities and materials either in class or as supplemental assignments.

Hybrid course:

A course in which there are both face to face (F2F) meetings as well as online (OL) requirements. The OL requirements are so substantial as to take the place of F2F meeting times.

Online course:

A course that is offered fully in the OL environment. An orientation meeting may be required.

SINGLE SIGN-ON THROUGH MyIU IS AVAILABLE:

Single Sign-On is available through the MyIU Web Portal. Once inside MyIU, students and faculty are one mouse-click away from accessing and using S.S. IU, where students are able to register, pay bills and check final grades and faculty members are able to enter final grades online. Single Sign-On eliminates the need for using (and remembering) multiple passwords.

Login to MyIU - <http://myiu.immaculata.edu>

Username: First initial of First name + Last Name i.e. jsmith
Password: Birthdate in MMDDYY format i.e. 021589

You will be prompted to change your password upon first login. If you have a common last name, there might be a number after your username (i.e. jsmith2).

ANGEL

ANGEL is being used to deliver all online and web-based courses. Use the directions listed above under "Single Sign On" to access the portal. Once logged in, you will find a tab for ANGEL. Or, go directly to <http://immaculata.angellearning.com>

The ANGEL 24/7 Support Center can be accessed:

1. By phone: 1-866-767-9460
 2. On the web: <http://www.immaculata.edu/angelhelp>
 3. In ANGEL by clicking the Help Button
-

HOW DO I ACCESS MY FINAL GRADE(S) ?

All on-campus students and certification or degree seeking off-campus students must access final grade reports through S.S.IU. Please note that grades must be posted on the web in order to be viewed. If your grade is not posted, visit the site periodically after the conclusion of your course. To access final grades after you have logged into S.S. IU, click on:

- Student
- Student Records
- Final Grades
- Select a Term and Submit

Also, the **CLL and Graduate Student Course Reimbursement** form is available on the **Student** menu. This form summarizes course-related charges and grades by term and can be used for reimbursement.

How To Register Online

If you are a current graduate student at Immaculata University, you can register online for Fall 2011 courses through S.S. IU (Self-Service IU) beginning at **6:00 a.m. on Tuesday, July 5, 2011.**

Use this copy of the course listing to prepare your schedule and make note of the CRN number provided with each course. Please note that there are some courses (i.e. dissertations, internships, etc.) that must be handled through the Graduate Office. See the "Online Registration Restrictions/Notes on Page 14.

PREPARING TO REGISTER:

- Go to <http://myiu.immaculata.edu>

Username: First initial of First Name + Last Name i.e. jsmith
Password: Birthdate in MMDDYY format i.e. 021589

You will be prompted to change your password upon first login. If you have a common last name, there might be a number after your username (i.e. jsmith2). Additional help is available on the MyIU login page.

- After you have logged into MyIU, click on the S.S. IU channel (no additional login required).

NOTE: You can still access S.S. IU from our website at www.immaculata.edu. Click on the down arrow at Please Select: and choose SSIU.

CHECK YOUR REGISTRATION STATUS:

- Click on **Student**
- Click on the **Registration**
- Click on **Registration Status**

Select a Term on the drop down menu. Click **Submit**. Your **Registration Status** will display student information such as Holds, Academic Standing, Student Status and Class, which may affect your ability to register for classes in this term. To see more information about a Hold, click on **View Holds** at the bottom of the screen. You must resolve any financial hold in order to continue with the registration process. Click on **Return to Menu**.

LOOK UP CLASSES:

If you want to peruse the course listing online, follow directions below. The online course schedule is in "real time" and contains the most up-to-date information with regard to remaining seats.

- Click on the **Look-up Classes**.
- In the **Search by Term** box, select a registration term from the drop-down and click on the **Submit** button. This brings up the **Look up Classes** screen.

To look up courses in one subject area:

- Using the arrows to scroll up and down in the **Subject** box, click on the desired subject description.
Note: All graduate courses start with Grad-Subject, (i.e. Grad-Core, Grad-EDL, Grad-Psync).
- Click on **Class Search** at the bottom of the screen to return the results of your search.

Please note, closed sections will be indicated with a "C" in the Select column to the left of the CRN. Please call the Graduate Office if you wish to be placed on a wait list.

For classes offered in special formats, only a limited number of details (dates/times/locations) can be displayed on the "**Look Up Classes**" screen. Be sure to refer to the course schedule for a complete listing of class meetings and course details.

Once you are satisfied with your course selections, follow these instructions to register:

ADD CLASSES:

Select a section by clicking on the checkbox to the left side of the search results list. Click the **Register** button at the bottom of the screen.

This opens up the **Add or Drop Classes** page. The class is added to your schedule. You can see it in the **Current Schedule** listing. "**Web Registered**" should appear in the Status column.

Classes that cannot be added successfully will appear under **Registration Add Errors**. The status will denote the error. Click on the **Submit Changes** button at the bottom of the screen to clear the errors.

To select alternate courses or sections click on **Class Search** to return to the **Look Up Classes** screen and repeat the process.

Another way to add courses is to **Return to Menu** after you review the courses on **Look Up Classes**.

- Click on **Add or Drop Classes**.
- Enter the CRN's in the boxes under **Add Classes Worksheet** on the bottom of screen.
- Click **Submit Changes** and the classes will be added to your schedule or you will see Registration Add Errors.

You will be permitted to add classes online through August 28, 2011. If you need to add a class after that date, please submit an add/drop form to the Graduate Office for processing.

DROP CLASSES:

- Click on **Add or Drop Classes**.
- Select "**Web Drop**" from the **Action** pull down list to the left of the class CRN.
- Click **Submit Changes** and the course will be removed from your schedule if the date of the transaction is within the Drop period.

You may drop a class online up until the day before classes begin, August 28, 2011. If you need to drop a class after that date, please submit the add/drop form to the Graduate Office for processing. If you are dropping all of your courses for a term, you must contact the Graduate Office as you are not permitted to drop your "last class" online. We will assist you.

PAYMENT:

If registering on or before July 29, 2011, a tuition bill will be mailed to you. If registering after July 29, 2011, payment in full or first installment must accompany your registration.

From main menu: How to make a payment

- Online at S.S. IU; from the main menu click STUDENT, STUDENT ACCOUNTS, then STUDENT ACCOUNT CENTER. Select PAY tab at top, then select PAY on the right.
- By mail, make check payable to Immaculata University and mail to: Business Office, P.O. Box 631, Immaculata, PA 19345
- In person at the Business Office located in Room #14 in the terrace level of Villa Maria between the hours of 8:30 a.m. – 4:00 p.m.
- Payment drop boxes are located outside the Business Office doors in Villa Maria and at the commuter entrance located in Terrace Level, Loyola Hall.

PRINT YOUR SCHEDULE:

Now that you are registered, **Return to Menu**, and select **Student Detail Schedule** to view and print your schedule. If you are planning to request a student ID Card this semester, the One Card office requires you bring a copy of your printed schedule showing the courses for which you have registered.

ONLINE REGISTRATION RESTRICTIONS / NOTES:

Prerequisites:

If you have not completed the appropriate prerequisite for a course, you will get an error. Please contact the Graduate Office for assistance.

Repeats:

Take care not to register for a course which you have already taken. If you are required to repeat a course in order to achieve a higher grade, please contact the Graduate Office for assistance.

Leave of Absence:

If you are on a leave of absence, you will not be able to register. Please notify the Graduate Office that you are planning to return and want to register. We will reactivate you as an Active student which will then allow you to register online or through the Graduate Office.

Enrichment Status:

Students who are studying only as enrichment with a major of Enrichment, are not permitted to register online. Please fill out the registration form provided in this booklet and submit to the Graduate Office for processing.

Independent Projects:

All students studying an independent project must register through the Graduate Office. Please complete and submit the registration form provided in this booklet as well as the "Independent Project" form. Independent Project forms are available in the Graduate Office.

Dissertations:

Doctoral students studying Dissertation I, II, III or continuous, may not register online for these courses. Please complete and submit the registration form provided in this booklet or call Ext. 3880 for assistance.

Doctoral Internships:

Doctoral students on internship will be registered by the Graduate Office provided you have submitted your sequence form accordingly. Please be sure that your balance is clear prior to July 29, 2011, so that the office staff can register you in a timely manner. If your balance is not clear by July 29, 2011, you will need to pay off your balance and submit payment for your fall registration prior to the office being able to register you. You absolutely must be registered by the start of the fall semester, August 29, 2011.

Offsite/Cohort Students:

If you are studying in an offsite cohort, your registration process will remain the same. Please wait to receive your materials in the mail with instructions as usual. However, if you are going to register for a class on campus, you may follow the instructions as noted in this booklet.

Holds:

You will be required to clear up any financial or other holds on your account prior to registering online or through the Graduate Office.

If you have any questions about registration, please contact the College of Graduate Studies office at 610-647-4400, Extensions: 3212, 3880 or 3214. We will be glad to assist you with your registration.

For technical support, please email the Immaculata University Help Desk at helpdesk@immaculata.edu. Please provide your User ID, Name, Contact Information, and a brief description of your question or issue.

COLLEGE OF GRADUATE STUDIES/REGISTRATION/PAYMENT FORM

If you choose not to register online, then:

Mail this form to: Immaculata University
 College of Graduate Studies
 1145 King Road, P.O. Box 500
 Immaculata, PA 19345

Fax this form to: 610-993-8550

Walk in to Graduate Office: See office hours listed under Registration Information

If registering on or before July 29, 2011, a tuition bill will be mailed to you. If registering after July 29, 2011, payment in full or first installment must accompany your registration.

COLLEGE OF GRADUATE STUDIES FALL 2011 REGISTRATION FORM

ID#: _____ DATE: _____
 NAME: _____ PROGRAM: _____
 PHONE: (H) _____ (W) _____ E-MAIL ADDRESS: _____
 ADVISOR'S SIGNATURE: _____ DATE: _____

CRN#	Course #	Title	Credits	Instructor

The University reserves the right to cancel or change the courses offered, enrollment caps, times, and faculty.

PAYMENT FORM

_____ Enclosed is my check or money order made payable to Immaculata University.

_____ Charge my Credit Card: Circle One: VISA MASTERCARD AMEX DISCOVER

Card Number: _____ Expiration Date: _____

Name: _____ Student ID#: _____

Street Address: _____ Amount: \$ _____

Zip: _____ Daytime Phone: _____

SIGNATURE: _____ Semester: (Circle One): FA SP SI-SFULL SII

Note: Please see the inside back cover for more payment information. If you wish to enroll in the installment plan, please attach the IU Installment Plan Enrollment Form.

College of Graduate Studies

Items of Interest

“AFTER HOURS” in Loyola Hall is conveniently located on the Terrace Level for students to grab a quick meal, soup or pizza, or get a snack before class begins or during class break. Java City coffee is served, as well as, espresso, cappuccino, flavored teas, and other specialty beverages. Hours generally include Monday to Thursday from 8:00 am to 1:00 pm and 4:00 p.m. to 9:00 p.m. but check the posted hours for times.

EMERGENCY SCHOOL CLOSING:

In the event of a weather or other emergency, cancellations are posted on the university’s website at www.immaculata.edu and announced on KYW radio (1060 AM) Philadelphia. Additionally, you may call the main university at 610-647-4400 and listen to the option for weather related information.

e2campus:

Students may register instantly and simultaneously receive notification of weather related emergencies and other critical events impacting safety and well-being. Emergency and weather announcements can be sent to up to two wireless devices (cell phone, Blackberry, wireless PDA, pager) and up to two email addresses. To participate log on to MyIU and locate the Weather and Emergency Information channel in the left column. Click on “e2campus messages” and follow the directions.

PARKING PERMIT / UNIVERSITY ID ISSUANCE:

Parking Permits: Students taking three (3) or more credits on campus must purchase a parking permit. Safety and Protection personnel will issue permits in the One Card/Parking Permit Office, Room #7, Nazareth Hall, 610-647-4400, ext 3604. A vehicle registration card must be presented at time of permit issuance. The fee will be \$25 for an academic year. Hours are Monday and Wednesday 8:00 a.m. – 7:45 p.m., Tuesday and Thursday 8:00 a.m. – 5:45 p.m., and Friday 8:00 a.m. – 3:45 p.m. Please visit our website at www.immaculata.edu if you would like additional information.

University ID: You must be registered for courses in the Fall 2011 term in order to receive an ID card. You must present a copy of your schedule which can be printed from S.S.IU, as well as one piece of identification. ID Cards are issued at the One Card Office located in Room #7, Nazareth Hall, 610-647-4400, ext. 3600. Hours for this service are posted at the One Card Office and on MyIU under Campus Life.

COLLEGE OF GRADUATE STUDIES OPEN HOUSE:

If you are a current student in good standing and would like to represent your program of study at our Fall 2011 Graduate Open House, please contact Sueann Robbins at 610-647-4400, Ext. 3223.

Wednesday, October 12, 2011 – The Great Hall in Lourdes Hall
5:30 p.m. – Buffet / 6:00 p.m. – Information Session
Please RSVP 610-647-4400, Ext. 3223

COMPREHENSIVE EXAMINATION: FALL 2011

Students (doctoral and master’s) eligible to take the comprehensive examination in the Fall 2011 semester must submit a petition and diploma card (available in the Graduate Office) by August 1, 2011. You must also register in the fall semester for the comprehensive examination. Please be sure that you have completed the appropriate course work prior to registering for the comprehensive examination. If you have any questions with regard to your eligibility, please contact your advisor.

IMMACULATA UNIVERSITY
College of Graduate Studies

Expenses and Payment Policies

Tuition, Charges and Fees — 2011–2012

Application Fee (Master's)	\$ 50
Application Fee (Doctoral)	\$ 75
<i>Tuition</i>	
500/600 level	\$600 per credit
700 level courses	\$840 per credit
Workshop (unless otherwise noted).....	\$160 per credit equivalent
<i>Practicum and Internship Fees (per semester)</i>	
Cultural and Linguistic Diversity	\$150
Student Teaching	\$230
Music Therapy	\$50/\$100
Nursing.....	\$100
Nutrition Education	\$250
Psychology Field Site.....	\$180
<i>Comprehensive Examination Fee</i>	
Master's.....	\$75
Doctoral	\$100
<i>Graduation Fee</i>	\$125

PAYMENT POLICY: Tuition and fees are due to be paid in full by August 19, 2011. Registrations received after July 29, 2011 must be accompanied with payment in full or according to the installment plan. Late fees are assessed monthly on outstanding balances. Once registered, a student assumes financial responsibility for charges. Students with outstanding financial obligations are not permitted to attend class, occupy University Housing, receive grades, teacher certifications, transcripts or diplomas.

Immaculata reserves the right to assign outstanding balances to a collection agency; student is responsible for all collection agency fees.

BILLING STATEMENTS: Immaculata is transitioning to paperless billing. During the transition, initial term bill will be generated electronically and in paper. Subsequent monthly billing statements will be sent only electronically. Electronic bills are available online at SSIU; accessible through MyIU.

How to make a payment

- Online at SSIU, From the main menu click STUDENT, STUDENT ACCOUNT, then STUDENT ACCOUNT CENTER. Select PAY tab at top, then select PAY on the right. Credit card and check payments are accepted. You can also schedule future payment transactions.
- By mail, make check payable to Immaculata University and mail to: Business Office. P.O. Box 631, Immaculata, PA 19345
- In Person at the Business Office located in Room #14 in the terrace level of Villa Maria between the hours of 8:30 a.m. - 4:00 p.m.
- Payment drop boxes are located outside the Business Office doors in Villa Maria and at the commuter entrance located in Terrace level, Loyola Hall.

Students who are reimbursed by employers should submit bills and receipt of payment information to their employer. Immaculata University offers an employer billing option to those who qualify. Information is available at <http://www.immaculata.edu/node/651>, Forms, Employer Assistance Tuition Program.

All financial aid recipients must ensure their financial aid is available by the term payment due date.

IU INSTALLMENT PLAN: The IU Installment Plan allows graduate students to distribute their payments over installment payment dates during a traditional term. There is no fee to enroll. Installment payment plan due dates are based on a traditional term, not upon time of registration. **Student enrollment is required each term.** Enrollment forms are available through MyIU, Campus Life tab, Business Office forms, online at <http://www.immaculata.edu/node/651> under forms and in campus offices.

Installment payments: **August 19, 2011** **September 16, 2011** **October 14, 2011**

If registering on or before July 29, 2011, a tuition bill will be mailed to you. If registering after July 29, 2011, payment in full or first installment must accompany your registration.

Fall 2011 Graduate Course Listing

Directions to Immaculata University

(minutes from Exton, West Chester, and Paoli, PA)

From Lancaster Pike (Route 30):

Travel east or west to Route 352; follow Route 352 south to King Road. Turn right to entrance.

From Pennsylvania Turnpike:

From east (I-276): Travel to the Valley Forge Exit 326 (old 24); take Route 202 south to Route 30 Frazer exit follow Route 30 (east) to Route 352; turn right on Route 352 to King Road. Turn right to entrance.

From west (I-276): Travel to the Downingtown Exit 312 (old 23); take Route 100 south to Route 30; turn left (east) on Route 30 to Route 352. Follow Route 352 south to King Road. Turn right to entrance.

From Wilmington and I-95:

Travel north on Route 202 to Route 30 (not the Route 100 north/Route 30 west exit); turn right on Route 30 east and continue to Route 352; turn right on Route 352 to King Road. Turn right to entrance.



For additional information, call 610-647-4400, extension 3211.